

Public Document Pack

Bwrdd Gwasanaeth Cyhoeddus Powys Public Service Board

Meeting Venue
**Committee Room, Brecon Beacons
National Park Office, Brecon, Powys**

Meeting Date
Thursday, 28 March 2019

Meeting Time
2.30 pm – 4.45 pm

For further information please contact
steve.boyd@powys.gov.uk



County Hall
Llandrindod Wells
Powys
LD1 5LG

22 March 2019

AGENDA

1.	ATTENDANCE AND APOLOGIES
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To welcome attendees and receive any apologies.

2.	NORTH POWYS WELLBEING PROGRAMME (STEPS 11 & 12)
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Presentation by Carol Shillabeer.

3.	DIGITISATION (STEP 4)
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Presentation by Emma Palmer.

4.	MINUTES AND MATTERS ARISING
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To approve the minutes of the previous meeting held 13th December 2018 and consider any matters arising.

To consider any matters arising from the workshop session held on 28th January 2019.

(Pages 5 - 10)

5.	TOWARDS 2040 DELIVERY PLANS
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To share, critique and adopt the Wellbeing Step Delivery Plans as well as raise any issues.

6.	ANNUAL REPORT
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To agree the format and timeline for the annual report.

7.	TERMS OF REFERENCE
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To review and agree the revised Terms of Reference.
(Pages 11 - 22)

8.	BRECON JOINT SERVICES HUB
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Presentation by Sarah Page.

9.	FEEDBACK FROM EVENTS
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An opportunity for members to feedback from the joint PSB/RPB conference and the event held in the morning in Merthyr Tydfil.

10.	SCRUTINY QUESTIONS TO THE PUBLIC SERVICE BOARD
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(Pages 23 - 26)

11.	ANY OTHER BUSINESS
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To consider any matters of urgency as agreed in advance with the Chair.

12.	DATES OF FUTURE PSB MEETINGS
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6th June – PAVO offices, Llandrindod Wells
19th September – Brecon Beacons National Park Offices, Brecon
19th December – Llandrindod Wells Fire Station

13.	CORRESPONDENCE - FOR INFORMATION
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13.1. **Improvement and Assurance Board Bulletin**

(Pages 27 - 30)

13.2. **Future Generations Commissioner's Newsletter**

<https://sway.office.com/zcPI2v4hvQe6Glc0?ref=email&loc=play>
<https://sway.office.com/aorzugLXISe5YIB?ref=email&loc=play>

13.3. **Academi Wales Newsletter**

<https://academiwales.gov.wales/events>

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POWYS PUBLIC SERVICE BOARD

MINUTES

13 December 2018 at 10.00
Fire Station, Llandrindod Wells

1.	ATTENDANCE & APOLOGIES
	<p>In attendance:</p> <ul style="list-style-type: none"> • Councillor Rosemarie Harris (PCC) (In the Chair) • Julian Atkins (Brecon Beacons National Park Authority) • Stephen Carr (WLGA/Policing in Wales/Welsh Government) • Carl Cooper (PAVO) • Prys Davies (Welsh Government) • Siân Dulfer (PAVO) • Patrick Green (NRW) • Vivienne Harpwood (PTHB) • Andy Pitt (Dyfed Powys Police) • David Powell (PCC) • Kevin Jones (MWWFRS) • Amy Richmond-Jones (MWWFRS) • Ben Wilson (NRW) • Catherine Woodward (PTHB) <p>Supporting:</p> <ul style="list-style-type: none"> • Heather Delonnette (PCC) • Diane Reynolds (PCC) • Steve Boyd (PCC)
2.	WELCOME AND APOLOGIES
	<p>The Chair welcomed Siân Dulfer the newly appointed Chair of PAVO and Ben Wilson from NRW.</p> <p>Apologies for absence were received from County Councillor Rowland Rees Evans, Superintendent Jon Cummins and Martin Cox NRW.</p>



POWYS PUBLIC SERVICE BOARD

3.	MINUTES OF THE LAST MEETING
	<p>Subject to an amendment to the minute on Step 7 correcting the number of homes the Welsh Government scheme aimed to decarbonise from 50,000 to 5,000, the Chair was authorised to sign the minutes of the last meeting held on 13 September 2018 as a correct record.</p>
4.	WELL-BEING STEPS
	<p>The PSB received updates on the steps and considered what value it was adding to the projects. It was noted that there were synergies between many of the projects and that without the PSB providing oversight there was a risk of working in isolation. PSB also discussed how they shared information about the work of the PSB with their organisations. It was agreed to include in the terms of reference a requirement for members to share information with their organisations.</p> <p>Catherine Woodward pointed out that Steps 11 and 12 related to the North Powys project rather than being a pan Powys project but that there would be learning principles applicable to other projects.</p>
4.	PRODUCTION OF DELIVERY PLANS
	<p>In preparation for the meeting in March steps needed to be firmed up into actions. There was a need for consistency, co-ordination and a common template. It was agreed to organise a half day workshop at the end of January.</p>
5.	PROGRAMME FOR PRODUCING THE ANNUAL REPORT
	<p>The PSB was required to publish its annual report by 2 July. HD suggested agreeing the broad content at the 28 March meeting and finalising it at the 6 June meeting. PSB was supportive of the idea of producing the report in a film format. This would be further considered at the workshop in January.</p>
6.	CORRESPONDENCE



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	<p>Request from Newtown and Llanllwchaiarn Town Council</p> <p>PSB considered the request from Newtown and Llanllwchaiarn Town Council for PSB involvement in their Place Plan Stakeholder group. Heather would pass on details of colleagues from the Brecon Beacons National Park Authority, PAVO and NRW who had offered to help.</p>
7.	GROWTH DEAL PRESENTATION
	<p>David Powell gave a presentation on the Mid Wales Growth Deal being developed jointly with Ceredigion County Council. The two councils saw the deal as a way of making Mid Wales sustainable by tackling low wages and depopulation. AECOM consultants had been commissioned to provide an evidence base to underpin the bid to the UK and Welsh Governments.</p> <p>The six themes agreed by the joint Cabinet are</p> <ul style="list-style-type: none">• Business growth• Skills• Tourism & Events• Infrastructure• Agricultural / bio-security• Low carbon energy. <p>NRW asked to be involved on the aspects involving forestry and sustainability and PAVO with regard to the 3rd sector. Prys Davies offered to make introductions to the power distribution networks.</p>
8.	DECARBONISATION PRESENTATION
	<p>Prys Davies gave a presentation on Step 7, Develop a carbon positive strategy that maximises green energy production. The National Assembly had agreed its own statutory targets to reduce CO² emissions by 80% by 2050 with interim targets every 5 years. Policies needed to be developed to meet these targets</p> <p>This was an opportunity for Powys which had a number of factors in its favour:</p> <ul style="list-style-type: none">• the second highest level of renewable energy production in Wales;• 89% of energy consumed in Powys is generated by renewables;• 31.1% of carbon sequestration in Wales was in Powys;• Land use, land use change and forestry in Powys made a much higher positive contribution to greenhouse gas emissions than the Welsh average.• Lower per capita emissions than the Welsh average.



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	<p>On the negative side fuel poverty was more acute in Powys because of the numbers of homes off the gas grid and the number of older properties which weren't gas efficient.</p> <p>The approach being taken was to:</p> <ul style="list-style-type: none"> ➤ develop a strategy which reviews at all emission sectors (power, buildings, transport, agriculture and land use, businesses and industry, waste) ➤ Engage and involve different emission sectors ➤ Assess the role of the PSB in relation to each sector – delivering or influencing change ➤ Assess the challenges and opportunities of increasing renewable energy generation ➤ Set out the vision for Powys – what might it look like in 2040? <p>Ben Wilson from NRW suggested a joint approach with Ceredigion PSB: he would invite Prys to take part in the next meeting by Skype.</p>
9.	SAFER COMMUNITIES PRESENTATION
	<p>Stephen Carr gave a presentation on Safer Communities. He explained that the Cabinet Secretary was looking for agencies to take a collaborative approach with an initial focus on serious and organised crime and county lines.</p> <p>Chief Inspector Andy Pitt highlighted the work of the Community Safety Partnership and made an appeal for all agencies to be involved and for better sharing of information. He advised the PSB of a successful police operation against county lines drug dealers in Powys as a result of shared information. Too often however, fear of falling foul of GDPR was preventing agencies from sharing information.</p>
10.	ANY OTHER BUSINESS
	<p>The Chair asked lead officers to discuss the potential for the PSB to lead on the project for a multi-agency site in Brecon.</p>
11.	DATES OF FUTURE MEETINGS
	<p>The dates of meetings in 2019 were noted.</p>



POWYS PUBLIC SERVICE BOARD

**County Councillor Rosemarie Harris
Chair**

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POWYS PUBLIC SERVICE BOARD (POWYS PSB)

TERMS OF REFERENCE

1. OVERALL PURPOSE

- 1.1 Powys Public Service Board (Powys PSB) is a statutory board established under the Well-being of Future Generation (Wales) Act 2015. The purpose of the Board is to work together to improve the economic, social, environmental and cultural well-being within Powys, by bringing together the most appropriate key decision-makers in Powys to improve public services in such a way that it is transparent and meaningful as well as accountable to local people.
- 1.2 The Powys PSB will contribute to the seven national well-being goals:
- A prosperous Wales
 - A resilient Wales
 - A healthier Wales
 - A more equal Wales
 - A Wales of cohesive communities
 - A Wales of vibrant culture and thriving Welsh language
 - A globally responsible Wales
- 1.3 The Powys PSB will contribute to the Well-being Goals by:
- Assessing the state of economic, social, health, environmental, and cultural well-being in their areas
 - Setting local objectives that are designed to maximise their contribution within their areas to achieving those goals
 - Taking of all reasonable steps by statutory members of the Board (in exercising their functions) to meet those objectives
- 1.4 The Powys PSB will act with due regard to the five sustainable development principles in conducting its business:
- **Long Term** - *Looking to the long term so that we do not compromise the ability of future generations to meet their own needs*
 - **Integration** - *Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives*
 - **Collaboration** - *Working with others in a collaborative way to find shared sustainable solutions*
 - **Involvement** – *Involving a diversity of the population in the decisions that affect them*
 - **Prevention** - *Understanding the root causes of issues to prevent them from occurring*



POWYS PUBLIC SERVICE BOARD (POWYS PSB)

TERMS OF REFERENCE

1.5 The Powys PSB will act with due regard to the requirements of the Well-being of Future Generations (Wales) Act 2015 and statutory guidance in fulfilling its statutory responsibilities.

1.6 The statutory responsibilities of Powys PSB are:

- To consult on the assessment of Well-being within Powys
- To prepare and publish a local Well-being Assessment for Powys
- To consult on the Powys Well-being Plan
- To prepare and publish a local Well-being Plan for Powys
- To review or amend the local Well-being Plan and to publish an amended local Well-being Plan where required
- To consult on any amendment to the local Well-being Plan as required
- To prepare and publish an annual report that sets out the Powys PSB's progress in meeting the local objectives
- To review and report annually on progress to the public, Welsh Government, democratically elected members, and Powys PSB member organisations

1.7 The Powys PSB will provide leadership by:

- Committing to a culture that cuts across organisational boundaries and sectors. Where everyone involved in the delivery of public services in Powys is part of this common endeavour, sharing common values and working together for the benefit of the people and communities of Powys
- Agreeing strategic priorities for multi-agency working to support the delivery of well-being objectives that are responding to clearly evidenced local needs
- Ensuring appropriate systems are in place to achieve improvements and that managers and front line staff across agencies are working together effectively, and that agreed priorities are reflected in individual organisations' corporate plans
- Ensuring partnership and delivery structures are fit for purpose and accountable
- Challenging where there is underperformance in implementing changes that reflect evidenced best practice to improve outcomes for the local population

1.8 Powys PSB Vision statement:

"We will work together to meet the needs of Powys Citizens, present and future"



POWYS PUBLIC SERVICE BOARD (POWYS PSB)

TERMS OF REFERENCE

With due regard to the five sustainable development principles, we will work in partnership to:

- Create and use the well-being assessment, in order to identify key opportunities to contribute to the 7 national well-being goals
- Agree the initiatives we conduct together
- Break down structural barriers across our organisations
- Focus on the long term challenges affecting Powys
- Ensure statutory compliance

2. MEMBERSHIP

STATUTORY MEMBERS		
ORGANISATION	ROLE	NAME
Powys County Council	Leader	Cllr. Rosemarie Harris
	Chief Executive Officer	Caroline Turner
Powys Teaching Health Board	Chair	Vivienne Harpwood
	Chief Executive Officer	Carol Shillabeer
Natural Resource Wales	Head of Operations Mid	Martin Cox
Mid and West Wales Fire and Rescue Service	Director of Resources	Kevin Jones
	Deputy Chair	Cllr. Rowland Rees Evans

2.1 Statutory members are collectively and equally responsible for fulfilling the Powys PSB's statutory duties. Therefore, unanimous agreement of the statutory members is needed in relation to fulfilling these duties. However, statutory members will not and cannot work in isolation. Other bodies and organisations in the area have a significant contribution to make.

2.2 The Powys PSB is *required* to invite certain other persons or organisations to participate. The Powys PSB can also invite others as they consider appropriate in order to achieve its objectives. Where an invitee has agreed to join the Powys PSB they are expected to participate fully in the work of the board.

INVITED MEMBERS		
ORGANISATION	ROLE	NAME
Powys Association of Voluntary Organisations	Chair	Sian Dulfer
	Chief Executive Officer	Carl Cooper
Dyfed Powys OPCC	Police & Crime Commissioner	Dafydd Llewellyn



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Dyfed Powys Police	Chief Inspector	Andy Pitt/ Jacqui Lovatt
Deanne Martin	Head of Dyfed Powys Local Delivery Unit	Wales Community Rehabilitation Company
Welsh Government	tbc	
Brecon Beacons National Park Authority	Chief Executive Officer	Julian Atkins

- 2.3 The Powys PSB may invite additional individuals to attend meetings, particularly when items of business are to be considered where it could be beneficial to draw on the expertise of individuals other than those on the Board.

3. FREQUENCY OF MEETINGS

- 3.1 The frequency of meetings will be at least quarterly for the effective operation of the Powys PSB.
- 3.2 Dates of future meetings will be arranged and published 1 year in advance.
- 3.3 The cycle of meetings ends when an ordinary election of councillors is imminent.
- 3.4 Meetings will be restricted to no longer than 3 hours.
- 3.5 Where possible alternative methods of communications will be used between and/or instead of meetings to overcome the large geographical spread of partners.

4. MEETING ARRANGEMENTS

- 4.1 The agenda will be split into two parts, reflecting the two purposes of the partnership:
- Strategy and Policy
 - Delivery

The two parts do not need to be equal in terms of the number of items or the time spent examining them, but adequate coverage will be given to issues at the core of engagement and delivery.

- 4.2 Any Board representative may request an item to be placed on the Agenda with the consent of the Chair, and must inform the Secretariat no later than 15



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working days in advance of the meeting.

- 4.3** Board representatives may raise items that do not appear on the agenda but only with the consent of the Chair in advance of the meeting.
- 4.4** Items for the agenda should be submitted to the Secretariat 15 working days in advance of the meeting.
- 4.5** Agenda items and supporting papers will be sent to the PSB members at least 5 working days prior to the meeting.
- 4.6** Apologies of absence to be sent to the PSB secretariat in advance of meeting.
- 4.7** All members will attend meetings prepared to feedback as to their organisation's progress in implementing the work of the PSB.
- 4.8** All members will be expected to have read the papers before the meetings thereby removing the need for individuals to talk the PSB through the papers and make the most efficient use of time.
- 4.9** Minutes to be circulated to members within 10 working days of the PSB meeting.
- Meetings will be held in Powys County Hall Llandrindod Wells unless advised otherwise.**
- 4.10** Welsh Language - Members to give advance notice should they wish to speak Welsh at meetings.

5. MANDATORY MEETINGS

- 5.1** The Powys PSB will hold a 'mandatory meeting' chaired by Powys County Council, no later than 60 days after each subsequent ordinary election of councillors. At this meeting the board must:
- Agree the involvement of 'Invited Participants'
 - Review and agree its terms of reference

6. QUORUM



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- 6.1** Meetings will be quorate with at least one representative from all statutory member organisations being present.

7. CHAIR: ROLES AND RESPONSIBILITIES

- 7.1** The role of the Chair is to provide strong, clear leadership in driving forward with momentum the work of the Powys PSB, enabling partners to identify intractable issues and find innovative solutions for tackling them from a citizen perspective to achieve improved outcomes.
- 7.2** Key responsibilities for the Chair include: -
- To agree the agenda and approve draft minutes of the Powys PSB meetings
 - To chair the Powys PSB meetings (quarterly)
 - To represent the Powys PSB at relevant meetings and events
 - To undertake such duties that a Chair would normally be expected to fulfil in such a role
- 7.3** The Chair will lead and give direction to the meetings.
- 7.4** The Chair will ensure that meetings are held efficiently, facilitating those present to participate.
- 7.5** The Chair will be the Leader, Powys County Council. This recognises the key community leadership role of the County Council.
- 7.6** A Vice-Chair will be selected by vote from within the PSB statutory membership.
- 7.7** The Vice-Chair should deputise when the Chair is unavailable to represent the partnership, chair meetings in the absence of the Chair, and assist the Chair in providing leadership in key partnership events and processes.
- 7.8** Appointments to these roles are re-confirmed following an ordinary election of councillors.

8. MEMBERS AND INVITED PARTICIPANTS: ROLES AND RESPONSIBILITIES

- 8.1** The roles and responsibilities of all members and invited partners of the PSB are to:



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- To provide strategic leadership for the development of the local assessment of well-being and local well-being plan and to be responsible for the successful delivery of the plan and public accountability for performance
- To ensure that stakeholders with an interest in the improvement of well-being in the area are involved
- To ensure information is effectively communicated through their respective organisations
- To embed the culture of sustainable development within their relevant public organisation
- To ensure the Powys PSB's performance and risks are managed effectively
- To ensure that the work of the Board is available for scrutiny
- The decisions of the Powys PSB are not legally binding and it is the responsibility of each member and invited participant to ensure that decisions agreed are implemented
- To contribute resources to the Powys PSB Board as required and by agreement to ensure the board fulfils its statutory duties

9. CLERK / SECRETARIAT: ROLES AND RESPONSIBILITIES

9.1 The Clerk/Secretariat provided by Powys County Council will:

- Ensure the public services board is established and meets in accordance with the requirements of the Powys PSB
- Arrange the dates and invites for all meetings
- Prepare the agenda and commission papers for meetings
- Invite participants and manage attendance
- Record and circulate the minutes and relevant documents of meetings
- Maintain records of attendance and apologies
- Provide support to develop the well-being assessment
- Provide support to develop the well-being plan
- Provide support to develop the annual report
- Support the preparation of evidence for scrutiny
- Keep records of all papers
- Maintain accurate contact details of all members



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- 9.2** The secretariat will also ensure that the nominated Chair is briefed prior to the main meetings of the Powys PSB.
- 9.3** Both statutory and invited member organisations shall co-operate in providing relevant information / reports in a timely manner.

10. ADDITIONAL RESOURCES

- 10.1** Statutory member and invited participants must determine appropriate and proportionate resources to enable the Powys PSB to fulfil its statutory duties. Members and participants are encouraged to contribute resources – financial, advice, assistance, expertise, shared asset, data analysis and business insight, or help in kind.

11. DECISIONS

- 11.1** Statutory members are collectively responsible for fulfilling the board's statutory duties. This means unanimous agreement of the statutory members is needed in relation to fulfilling these duties.
- 11.2** Unanimous agreement will be sought with invited participants but where this is not possible, a consensus view will be taken into consideration by statutory members.
- 11.3** Competing or differing interest between statutory members should be reconciled before operational issues occur. Where differences are not reconciled, agreed independent mediation will be sought, with the partner organisations agreeing to accept the decision of the mediation process.
- 11.4** In the event that decisions are required outside of formal meetings, the Chair (or Vice-Chair in the absence of the Chair) will co-ordinate communication with all statutory members to consider prior to a unanimous decision being made.
- 11.5** All members of the Powys PSB should be empowered by the organisation that they represent to make decision on behalf of that organisation (within the reasonable practice of good governance). Where this is not possible, decisions will be referred to the decision making processes of those organisations.

12. POWYS PSB – WELL-BEING PLANNING GROUP



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- 12.1** The Powys PSB – Well-being Planning Group (Powys – WPG) will provide collaborative, crosscutting and integrated support to ensure the Powys Public Service Board (Powys PSB) fulfils its statutory requirements described in 1.5.
- 12.2** The Powys WPG will consist of the appropriate officers of the statutory members and invited participants only.

13. PROGRAMME BOARDS

- 13.1** The Powys PSB may agree to establish task and finish groups to progress particular programmes and objectives. In the main, these will take the shape of a programme board and will operate on a time limited basis until the programme is completed.
- 13.2** Each programme board must include at least one member of the Powys PSB who will lead the work as the programme Sponsor.
- 13.3** The strategic aims of each programme will be considered and agreed by the Powys PSB.
- 13.4** Each programme will prepare its own programme brief and the programme sponsor will submit them to Powys PSB for approval.
- 13.5** Programme Boards will be reviewed on an annual basis to reflect changing priorities as deemed appropriate by the Powys PSB.

14. RELATIONSHIP WITH REGIONAL PARTNERSHIP BOARD (SS&Wb Act)

- 14.1** The Powys PSB acknowledges the contribution the Powys Regional Partnership Board (RPB) makes to improving the well-being of people in Powys.
- 14.2** Updates and information pertinent to the delivery of the Well-being Steps will be provided by the RPB for consideration by PSB.
- 14.3** The PSB will ensure that the RPB is informed of activities which may impact on delivery of the Area Plan.

15. DECLARATIONS OF INTEREST



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- 15.1** A full member or participant of the Powys PSB who is present at a meeting, which is to consider any matter in which he / she has an interest, either direct or indirect, must disclose that interest. Definitions of direct or indirect interests are listed in Appendix A.
- 15.2** A full member or participant must make the disclosure of an interest, whether direct or indirect, at the meeting preferably at the commencement of the relevant agenda item of business.
- 15.3** A full member or participant must disclose the interest orally and will be required to leave the room prior to the discussion on the relevant agenda item / topic. The declaration will be recorded in the minutes by the Secretariat.
- 15.4** Declarations of interests to be a standing agenda item.

16. ACCOUNTABILITY

- 16.1** The decision made by the Powys PSB, actions taken and its governance arrangements are subject to scrutiny by a bespoke Powys County Council Scrutiny Committee.
- 16.2** The Scrutiny Committee will scrutinise, evaluate and actively promote improvement in work carried out in line with Powys PSB priorities as identified through its Wellbeing Assessment; Well-being Plan and its Terms of Reference and not that of those individual constituent organisations represented on the Powys PSB.
- 16.3** The Powys PSB is accountable to the Future Generations Commissioner for Wales and must seek and act on the advice and feedback received from the Commissioner and / or their office.

17. EXIT

- 17.1** Any invited participant not wishing to continue with the Powys PSB should give written notice to the Chair and Secretariat. The partner should endeavour to honour any decisions taken and commitments made.

18. REVIEW OF TERMS OF REFERENCE



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- 18.1** The Terms of Reference must be reviewed at any mandatory meeting of the Powys PSB.
- 18.2** Terms of Reference to be reviewed bi-annually by the Powys PSB.

19. RELEVANT LEGISLATION

- 19.1** The work of the Powys PSB will show due regard to the following legislation:
- Crime & Disorder Act 1998
 - Environment (Wales) Act 2016
 - Equality Act 2010
 - Equality Act (Statutory Duties) (Wales) Regulations 2011
 - Social Services & Wellbeing (Wales) Act 2014
 - The United Nations Convention on the Rights of the Child
 - Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015
 - Well-being of Future Generations (Wales) Act 2015
 - Welsh Language (Wales) Measure 2011

20. VERSION CONTROL

Version	Author	Reviewed By	Date
V0.1	P Jones / S Simpson	PSB	09/06/2016
V0.2	P Jones / S Simpson		14/07/2016
V0.3	P Jones / S Simpson		26/10/2016
V1	P Jones		01/12/2016
V2	P Jones	PSB	08/06/2017
V3	H Delonnette	PSB	28/03/19

21. Key Reference Documents

- Well-being of Future Generations (Wales) Act 2015
- Shared Purpose; Shared Future 3: Collective Role



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APPENDIX A DECLARATIONS OF INTEREST – DEFINITIONS

A. DIRECT INTEREST

- A.1 A direct interest is not defined in absolute terms. A direct interest is one where a full member or alternate has been directly involved with or who has had/will have any pecuniary interest in the successful outcome of the subject/project in question. A member with direct supervisory or line management responsibility over an employee who has such an aforementioned involvement is also considered to have a direct interest.

B. INDIRECT INTEREST

- B.1 An indirect interest is one where a full member or alternative is an employee or member of an organisation, company or other body, which has a direct interest (membership of a company would include owning shares in the company). This includes an individual who may be representing an organisation on the Powys PSB but is an employee or member of another organisation, which had a direct or indirect interest.



PSB Scrutiny Committee

Scrutiny Observations to the Public Service Board on:

Implementation of WCCIS

The PSB Scrutiny Committee met on the 20 September 2018 and considered a joint presentation by officers from Powys County Council and Powys Teaching Local Health Board regarding the implementation of the Welsh Community Care Information System (WCCIS), its aims and purpose, what has been achieved to date, what is being done now and in the future, issues and examples of improvement.

The Scrutiny Committee discussed the following issues:

- WCCIS is a single information system for Wales, enabling the sharing of information between local authorities and health. 13 organisations currently on the system with 11,000 users. Powys is the first and only area where the local authority and health are both on the system
- There is a Regional Programme group and Carol Shillabeer (Chief Executive PTLHB) leads as senior risk officer for Wales. Therefore, Powys has a significant role in Wales. Powys is a lead area due to the co-terminosity of the local authority and health and also joint funding agreements (Section 33 agreements). Powys County Council went live in 2017 and Powys Teaching Local Health Board are joining the system in an incremental implementation. Going first does come with “bumps in the road” as this is a significant challenge for Wales.
- In response to a question as to whether the implementation in Powys had been 2 organisations using the system individually or was there collaborative activity going on, it was noted that currently it was 2 organisations having moved their previous systems to the new system, but did give opportunities for better integration. Powys County Council had moved from the previous Draig system whilst Powys Teaching Local Health Board had moved from a previous paper based system
- The challenges being faced were the pace of change as possibilities and improvements had led to frustrations. However, Powys was pushing to get improvements to the system implemented. Regional changes can move forward quicker than national changes. There were infrastructure issues in Powys and the pace of fixing issues could also be frustrating.
- In response to a question regarding funding and possible hacking of the system, the Head of ICT commented that funding was a mixture. Welsh Government provided £6m funding to develop the system. The implementation is now down to the regional teams. Health have also put funding in to implement WCCIS by means of Section 33 pooled budgets. Welsh Government is providing grants to health services. In terms of hacking WCCIS is running from an NHS data centre. Penetration tests are undertaken annually and the results drive the action plan of improvements or changes to the system
- Mobile use – how much focus is there on this? The application is agile / mobile but currently the user needs to be online which can be a challenge in Powys.

The mobile solution will overcome this. The delivery of the mobile application is currently late and will hopefully be delivered by the Autumn of 2018.

- A question was asked about integration with other organisations such as the police, fire which is especially important for vulnerable people. There was also a question about Welsh Language provision within the system. An explanation was sought regarding its use by mental health services
- With regard to mental health this would be a link between in patient bed management and the community team. It had only been implemented in North Powys at present. The system is a fully bilingual system. Nationally there is a Welsh Language Group working with Welsh Government. In addition, there is another company working with the provider Careworks on how to deliver a translation process within the system
- In response to a question regarding disabilities it was noted that there is a banner which appears against an individual service user which shows a person's disability, risks, allergies etc. In response to the question about links to other organisations there are ongoing discussions regarding data sharing with a wider range of agencies
- If a person moves house – will the information be updated. The core professional is responsible for changing this information, then all forms etc will be updated
- Links with other hospitals / cross border communications. WCCIS will be integrated into an all Wales system. The Head of ICT is working with others regarding cross border working. The intention is that all organisations e.g. GPs, laboratories will be linked so that patient information will be available across Wales. This Welsh clinical portal will be linked to England so that English GPs or hospitals can see that information and then information can come back across the border and into WCCIS
- The question to ask the PSB is are the businesses making changes to the way that they are working i.e. is this about integration?
- Officers from the County Council's Adults Services reported that adult services were using the information and changing their processes rather than just replicating the former system. However, technical issues were not delivering the changes so far and in exit interviews staff were identifying issues with WCCIS as to why they were leaving the organisation. Frustrations being identified included connectivity issues and the loss of data.
- The impact of WCCIS is different in the 2 organisations in Powys as the system is being run on two different networks. Hotspots have been identified and are being resolved. There are also issues with BT who are currently upgrading their network as well.
- Is this just a matter of time for things to improve or is there an issue with the system as well? WCCIS is a major transformational process. The infrastructure in being improved in Wales. Further education is also needed for users in using the system and having better locations to upload information. The delivery of the mobile application will alleviate many of the issues. There is an infrastructure issue in Powys due to connectivity. In addition, if Govroam is rolled out then all public buildings can be used for connectivity rather than health, local authority and GP practices as currently as Govroam will mean that everyone shares their wi-fi
- Another question for the PSB is regarding integrated processes. There continue to be separate processes by health and local authorities rather than common processes with the system being the enabler. As stated previously it is 2 organisations using the system without integration as yet. Joint approaches are

possible but services are not there yet. This is not a system issue but a service issue so that both organisations are working as one

Question to the PSB:

“What action is proposed by the PSB to ensure that common processes are used by Powys County Council and Powys Teaching Local Health Board utilising the WCCIS system as an enabler to achieve the integration of health and care services”

The PSB is requested to respond to the PSB Scrutiny Committee within 2 weeks of the meeting of the PSB on 28th March, 2019.

Membership of the PSB Scrutiny Committee on 20 September 2018:

Powys County Council	County Councillors: DR Jones (Interim Chair) and C. Charlton
Powys Teaching Local Health Board	Owen James and Tony Thomas
Mid and West Wales Fire and Rescue Authority	Station Manager Neil Evans
Powys Association of Voluntary Associations	Reverend Ian Charlesworth
Brecon Beacons National Park Authority	County Councillor Ann Webb
Natural Resources Wales Board	Not represented
Police and Crime Commissioner / Dyfed Powys Police	Not Represented
Wales Community Rehabilitation Company	Not Represented

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The Improvement and Assurance Board met on the 27th February 2019 and welcomed Dr Caroline Turner as the new Chief Executive at Powys County Council. Since the January Board meeting CIW have carried out a Monitoring Visit in Children's Services. This was carried out over a number of days during February and the findings recognised that there was some excellent work happening in children's services whilst there remains lots to do.

On the 26th February 2019, the Board met with a number of officers from both Children's and Adult Services and conducted a deep dive session into workforce. This workshop was productive, helpful and challenging. The information presented the significant challenge of Powys in respect to the de-population of working age adults and the importance of ensuring that the Council is seen as an employer of choice for social care workers, and also that the teams were working with both the Health Board and Social Care Wales on the longer term strategy.

Adult Services:

The performance in Adult Social Care remains consistent. The CIW Monitoring Visit in December 2018 reflected that the Quality Assurance Framework is embedded into practice and this is positive to note.

The service remains under significant pressure with challenges in relation to delayed transfer of care and demand for domiciliary care remaining high whilst there continued to be capacity issues. There has also been a number of provider concerns which the service has had to step in and resolve which has contributed to further pressure on the available resource.

A further Monitoring Visit from CIW is expected to take place in May and the service is awaiting confirmation of dates and the theme of the visit.

Children Services:

The Board observed that if Children's Services performance was benchmarked against other local authorities it would not be poor. However, there remains significant work to ensure that the service targets are achieved and provide the best possible outcomes for children and young people in Powys. The Board noted the increase in Children Looked After by the local authority and accepting the explanation provided by the Head of Service and Director.

The Board recommended that the Director of Social Services raises with Welsh Government Officers the requirement to capture children who receive respite over 100 nights/year as Children Looked After.

The service has just completed its consultation with staff on the proposed new structure and the Head of Service updated the Board on progress and the recruitment campaign which is running alongside this. Clips of the campaign were shared at the workforce deep dive session.

Finance:

The Board received an update from Jane Thomas, Section 151 Officer in relation to the outturn for this financial year and discussed the proposed budget for 2019/20. The Board discussed the risks in relation to delivery against the pressures for both Adult Social Care and Children's Services and acknowledged that there was both risk associated with the delivery of the plans and the 'gap' which currently has no plans. This has been addressed in the Section 151 Officers statement to Full Council.

If you have any questions or require more information about the work of the Improvement Board, please email: socialcarematters@powys.gov.uk

Cyfarfu'r Bwrdd Gwella a Sicrwydd ar 27 Chwefror 2019 a chroesawyd y Dr Caroline Turner yn Brif Weithredwr newydd Cyngor Sir Powys. Ers cyfarfod y Bwrdd mis Ionawr, mae AGC wedi cynnal Ymweliad Monitro i'r Gwasanaethau Plant. Cyflawnwyd hyn dros gyfnod o ddyddiau yn ystod mis Chwefror, ac roedd y darganfyddiadau'n cydnabod bod gwaith rhagorol yn digwydd yn y gwasanaethau plant, er bod llawer i'w wneud o hyd.

Ar 26 Chwefror 2019, cyfarfu'r Bwrdd â nifer o swyddogion o'r Gwasanaethau Plant a'r Gwasanaethau Oedolion, a chynnal sesiwn i ganolbwyntio ar y gweithlu. Roedd y gweithdy'n gynhyrchiol, yn ddefnyddiol ac yn heriol. Cyflwynodd y wybodaeth yr her sylweddol i Bowys o ran diboblogi oedolion oed gweithio a phwysigrwydd sicrhau bod y Cyngor yn cael ei ystyried yn brif gyflogwr gweithwyr gofal cymdeithasol, a hefyd bod y timau'n gweithio gyda'r Bwrdd Iechyd a Gofal Cymdeithasol Cymru ar y strategaeth tymor hirach.

Gwasanaethau Oedolion:

Mae'r perfformiad ym maes Gofal Cymdeithasol Oedolion yn parhau'n gyson. Roedd yr Ymweliad Monitro fis Rhagfyr 2018 yn adlewyrchu'r ffaith fod y Fframwaith Sicrwydd Ansawdd wedi'i ymwreiddio yn yr ymarfer hefyd, a bod hyn yn beth positif.

Mae'r gwasanaeth yn parhau i fod dan bwysau sylweddol, gyda heriau o ran oedi wrth drosglwyddo gofal a'r galw uchel am ofal yn y cartref yn parhau, a phroblemau gyda gallu'r cyngor i gyflenwi hyn. Hefyd bu nifer o bryderon ynghylch darparwyr lle bu'n rhaid i'r gwasanaeth gamu i mewn i ddatrys y broblem ac mae hyn wedi cyfrannu at bwysau pellach ar yr adnoddau sydd ar gael.

Disgwylir i Ymweliad Monitro pellach gael ei gynnal gan AGC fis Mai, ac mae'r gwasanaeth yn aros am gadarnhad o'r dyddiadau a thema'r ymweliad.

Gwasanaethau Plant:

Gwelodd y Bwrdd na fyddai'r Gwasanaethau Plant yn cael eu hystyried yn wael pe byddai eu perfformiad yn cael ei feincnodi yn erbyn awdurdodau lleol eraill. Fodd bynnag, mae gwaith sylweddol i'w wneud o hyd i sicrhau bod y gwasanaeth yn cyrraedd ei dargedau ac yn darparu'r deilliannau gorau bosibl i blant a phobl ifanc ym Mhowys.

Gwelodd y Bwrdd fod cynnydd yn nifer y Plant sy'n Derbyn Gofal gan yr awdurdod lleol a derbyniodd esboniad y Pennaeth Gwasanaeth a'r Cyfarwyddwr. Argymhellodd y Bwrdd fod y Cyfarwyddwr Gwasanaethau Cymdeithasol yn codi'r mater gyda Swyddogion Llywodraeth Cymru o gofnodi'r plant sy'n derbyn seibiant o dros 100 noson/y flwyddyn fel Plant sy'n Derbyn Gofal.

Mae'r gwasanaeth newydd gwblhau ei ymgynghoriad â staff ar y strwythur newydd arfaethedig a'r Pennaeth Gwasanaeth wedi rhoi gwybod i'r Bwrdd beth yw'r sefyllfa ddiweddaraf ar y cynnydd, a'r ymgyrch recriwtio sy'n digwydd ar yr un pryd. Rhannwyd clipiau o'r ymgyrch yma yn y sesiwn a oedd yn canolbwyntio ar y gweithlu.

Cyllid:

Derbyniodd y Bwrdd y newyddion diweddaraf oddi wrth Jane Thomas, y Swyddog Adran 151 Officer am yr alldro ar gyfer y flwyddyn ariannol hon, a thrafododd y gyllideb arfaethedig ar gyfer 2019/20. Trafododd y Bwrdd y risgiau wrth gyflenwi yn wyneb y pwysau o du Gofal Cymdeithasol Oedolion a'r Gwasanaethau Plant, a chydabu bod risg yn gysylltiedig â chyflenwi'r cynlluniau a'r 'bwlch' nad oedd unrhyw gynlluniau ar ei gyfer hyd yma. Aethpwyd i'r afael â hyn yn natganiad y Swyddog Adran 151 i'r Cyngor Llawn.

Os oes gennych unrhyw gwestiwn, neu os oes angen rhagor o wybodaeth arnoch am waith y Bwrdd Gwella, anfonwch e-bost at:

socialcarematters@powys.gov.uk